

## **FORM B**

### **DECLARATION BY TENDERER/CONTRACTING PARTY**

#### **GENERAL**

1. This Declaration is necessary to enable SIA to comply with Chapter 9 of the Listing Manual of the Singapore Exchange Securities Trading Limited. If you are an individual, please complete Form B-1. If you are a corporation, please complete Form B-2.
2. By completing Form B-1 or Form B-2 (as the case may be), you confirm that the information provided by you is true and correct and that SIA can rely on such information to comply with Chapter 9 of the Listing Manual.
3. Please complete Form B-1 or Form B-2 by making a tick, where appropriate, in the boxes provided. If you fail to tick any of the boxes, you shall be deemed to have declared that you are none of the persons specified in paragraphs 1 to [•] of Form B-1 or none of the persons specified in paragraphs 1 to [•] of Form B-2, as the case may be.
4. If you are a corporation, the Form B-2 should be signed by an authorised officer of your corporation and affixed with your corporation's stamp.
5. Please refer to the Definitions attached, when completing the Form B-1 or Form B-2. If you are unsure, please seek clarification or advice, as may be appropriate.

**FORM B-1**  
**(To be completed by an Individual)**

Event Reference and Description: \_\_\_\_\_

To: \_\_\_\_\_  
(Name of SIA Group Company)

I, \_\_\_\_\_, hereby declare as follows:  
(Name of Tenderer/Contracting Party)

1. I \_\_\_\_\_ am a \*Director/CEO   
of SIA.
2. I am a spouse of \_\_\_\_\_ who is a \*Director/CEO   
of SIA.
3. I am a child of \_\_\_\_\_ who is a \*Director/CEO   
of SIA.
4. I am an adopted child of \_\_\_\_\_ who is a \*Director/CEO   
of SIA.
5. I am a stepchild of \_\_\_\_\_ who is a \*Director/CEO   
of SIA.
6. I am a sibling of \_\_\_\_\_ who is a \*Director/CEO   
of SIA.
7. I am a parent of \_\_\_\_\_ who is a \*Director/CEO   
of SIA.
8. I am a trustee of a trust of which \_\_\_\_\_   
who is a \*Director/CEO of SIA or \*his/her Immediately Family is a beneficiary  
or, in the case of a discretionary trust, is a discretionary object.
9. I am none of the above.

I confirm that the above information is true and correct. I understand that you require the information to comply with Chapter 9 of the Listing Manual of the Singapore Exchange Securities Trading Limited.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Designation: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:**  
\* Delete as appropriate

## DEFINITIONS

- "Associate"** : (a) In the case of a Director or the CEO of SIA:
- (i) his Immediate Family;
  - (ii) the trustees of any trust of which he or his Immediate Family is a beneficiary or, in the case of a discretionary trust, is a discretionary object; and
  - (iii) any company in which he and his Immediate Family together (directly or indirectly) have an interest of 30% or more; or
- (b) In relation to Temasek:
- (i) its subsidiaries; or
  - (ii) any company in which Temasek and/or its subsidiaries when taken together (directly or indirectly) have an interest of 30% or more.
- "Immediate Family"** : In relation to a Director or the CEO of SIA:
- (a) his spouse;
  - (b) his child, adopted child or step-child;
  - (c) his sibling; and
  - (d) his parent.
- "SIA"** : Singapore Airlines Limited.
- "Temasek"** : Temasek Holdings (Private) Limited, a company incorporated in Singapore.

**FORM B-2**  
**(To be completed by a Corporation)**

Event Reference and Description: \_\_\_\_\_

To: .....  
(Name of SIA Group Company)

We, ....., hereby declare as follows:  
(Name of Tenderer/Contracting Party)

- |   | <u>Yes / No</u>                                   |
|---|---|
| 1. We are a company in which _____ the CEO of SIA and/or *his/her Immediate Family (directly or indirectly) have an interest of 30% or more.    | <input type="checkbox"/> <input type="checkbox"/> |
| 2. We are a company in which _____ a Director of SIA and/or *his/her Immediate Family (directly or indirectly) have an interest of 30% or more. | <input type="checkbox"/> <input type="checkbox"/> |
| 3. We are a company in which Temasek and/or its subsidiaries when taken together (directly or indirectly) have an interest of 30% or more.      | <input type="checkbox"/> <input type="checkbox"/> |

If answer to paragraph 3 is yes, please also indicate below:

3.1 Whether the shares in your company are held directly by Temasek and/or by Temasek subsidiaries/associates, and name such subsidiaries/associates, if any.

\_\_\_\_\_

3.2 Whether you are listed, or you are a member of a group of companies listed (name the company which is listed), on the Singapore Exchange Securities Trading Limited or any other exchange (name such exchange, if applicable). If you are, please state the names of the directors and audit committee members of the listed company.

\_\_\_\_\_

3.3 If the above answer is positive, please provide a list of your directors and the members of your audit committee (if you are listed) or (if you are a member of a listed group) a list of the directors and members of the audit committee of the group company which is listed.

\_\_\_\_\_

4. We are none of the above.

We confirm that the above information is true and correct. We understand that you require the information to comply with Chapter 9 of the Listing Manual of the Singapore Exchange Securities Trading Limited.

Name: ..... Signature: .....  
Designation: Company Secretary Date: .....  
**Note:** \* Delete as appropriate

## DEFINITIONS

- "Associate"** : (a) In the case of a Director or the CEO of SIA:
- (i) his Immediate Family;
  - (ii) the trustees of any trust of which he or his Immediate Family is a beneficiary or, in the case of a discretionary trust, is a discretionary object; and
  - (iii) any company in which he and his Immediate Family together (directly or indirectly) have an interest of 30% or more; or
- (b) In relation to Temasek:
- (i) its subsidiaries; or
  - (ii) any company in which Temasek and/or its subsidiaries when taken together (directly or indirectly) have an interest of 30% or more.
- "Immediate Family"** : In relation to a Director or the CEO of SIA:
- (a) his spouse;
  - (b) his child, adopted child or step-child;
  - (c) his sibling; and
  - (d) his parent.
- "SIA"** : Singapore Airlines Limited.
- "Temasek"** : Temasek Holdings (Private) Limited, a company incorporated in Singapore.

**DECLARATION**

The tenderer must declare whether any associated company, business partner or relatives are bidding in this tender exercise.

**Tenderers who make false declarations will be disqualified.**

**Please complete the section which is applicable.**

Section I

Event Reference and Description: \_\_\_\_\_

I declare that I have no associated company, business partner or relative taking part in the tender.

\_\_\_\_\_  
Signature    Name & Designation    Company Stamp

Section II

I declare that the following person/company is also bidding in the tender:

	<u>Name of Person/Company</u>	<u>Relationship to Tenderer</u>
1	_____	_____
2	_____	_____
3	_____	_____

Please use new page if space is insufficient.

\_\_\_\_\_  
Signature    Name & Designation    Company Stamp



## SIA Commercial Supplies Department

### Supplier's Profile (for evaluation)

- Please a. Complete the following form in **BLOCK LETTERS** and return to  
 Singapore Airlines Ltd, SIA  
 Supplies Centre, 60 Loyang Way, Singapore 508751.
- b. Do not leave any item blank. Print N.A. if information requested is not applicable.
- c. Provide a copy of your company's most recent annual report or financial statement (Balance sheet, Profit & Loss Statement, Cashflow), and company brochure. Without which, SIA will not proceed to evaluate the company as one of SIA's potential vendors.**
- d. Attach any other supporting documents.

<b>Event Reference and Description:</b>		
<b>Company's Name</b>		
<b>Company's Address</b>	<b>Telephone No.</b>	
	<b>Facsimile No.</b>	
	<b>Email Address</b>	
	<b>Company's Website</b>	
<b>Company Registration No.</b>	<b>Registration Date:</b>	<b>Place of Registration:</b>
<b>Parent Company's Name (if any)</b>		<b>Parent Company's Address (if any)</b>
<b>Name(s) of Directors/Partners/Proprietor, please include title.</b>		
<b>Major Subsidiaries</b>		<b>Sole Agencies:</b>
<b>Company Type (Please Tick)</b>		<b>Business Type (Please Tick)</b>
<input type="checkbox"/> Private <input type="checkbox"/> Public		<input type="checkbox"/> Manufacturer
<input type="checkbox"/> Self-employed		<input type="checkbox"/> *Agent
<input type="checkbox"/> Others (Please specify)		<input type="checkbox"/> *Licensee
_____		<input type="checkbox"/> *Trading House
_____		<input type="checkbox"/> Others (Please specify)
_____		_____

<b>*If your company is a trading house/agent/licensee, please provide names of the principals.</b>					
<b>Product(s)</b>			<b>Principal(s)</b>		
<b>No. of Staff in Singapore</b>			<b>No. of Staff Worldwide</b>		
<b>Administrative</b>	<b>Production</b>	<b>Quality Control</b>	<b>Administrative</b>	<b>Production</b>	<b>Quality Control</b>
<b>List the types of products/services the company specializes in.</b>					
<p><b>Does the company design its own products?</b></p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p><b>Does the company manufacture its own products, OR is it contracted out?</b></p> <p><input type="checkbox"/> In house production                      <input type="checkbox"/> Contracted out</p>					
<b>If in house production, where is the company's production plant located?</b>			<b>If contracted out, which company(s) manufactures your products? Where is the production plant located?</b>		
<b>Address of Factory</b>			<b>Address of Factory</b>		
<b>What are the certifications your company/factory has achieved? For example: ISO9000, ISO9001, ISO 14000, ISO18000 etc.</b>					
<b>Will your company be able to provide item(s) industrial standard test certifications? For example: Edge-chipping test results, Thermal Shock test results etc.</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>Has the company worked with the SIA Group before?</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>If YES, which company(s) in the SIA Group? Please detail the nature of the project.</b>					
<b>Company(s)</b>	<b>Projects(s)</b>			<b>Contract Period</b>	




**Does the company have experience working with any other airlines?**

Yes                       No

**If YES, please give an account of the experience.** (What does the company supply to the airline(s), which airline(s), how long is/was the partnership? Etc.)

Airline(s)	Project(s)	Period of Partnership

**Please provide us with 3 client references** (Preferably current clients, and include at least one airline if you have worked with them before)

Name of Client	Short Description of Projects (Include description of products supplied, total value of contract, and period of contract)	Address and Contact Info.
1.		
2.		
3.		

Financial Information

**\*Please provide a copy of your company's most recent**

- a) **Annual report or audited financial statement (Balance sheet, Profit & Loss Statement, Cashflow),**
- b) **Company brochure**

<b>Year</b>			
<b>Revenue for the 3 most current year-end periods (in SGD)</b>			
<b>Net Profit (in SGD)</b>	<b>Authorised Capital (in SGD)</b>	<b>Paid-up Capital (in SGD)</b>	<b>Issued Capital (in SGD)</b>
*Without the above information, SIA will not proceed to evaluate the company as one of SIA's potential vendors.			
<b>Name of Contact Person</b>			
<b>Designation</b>			
<b>Tel</b>			
<b>Facsimile</b>			
<b>Email Address</b>			
<b>Any other information</b>			
<b>Attachments:</b>			

I certify that the information given is true.

Signature: \_\_\_\_\_ Company Stamp: \_\_\_\_\_

Designation: \_\_\_\_\_ Date: \_\_\_\_\_